

EMERGENCY TEAM ROSTER/ PERSONS WITH DISABILITIES

Please complete and return this form to
carolyn@brennanproperties.com.

Date: _____

Building/Suite: _____ Company Name: _____

Phone #: _____

Tenants are fully responsible for the education and training of their personnel for emergency situations. Tenant Facilities Managers or Office Managers should work with Property Management in setting up the necessary pre-fire plans in order to assure the safety of their personnel.

Please provide the names of employees assigned to the applicable duties listed below. If more information is needed regarding these assignments, please reach out to the Property Management office.

<u>Position</u>	<u>Name</u>	<u>Phone Number</u>	<u>Email Address</u>
Tenant Warden:			
& Alternate:			
Stairwell Monitor #1: (if applicable):			
& Alternate:			
Elevator Monitor # 1 (if applicable):			
& Alternate:			
Searcher #1:			
& Alternate:			

Please list any self-identified person(s) requiring special assistance and the type of assistance needed:

If none, please check here: _____

Employee		Normal Location	
Type of Assistance Required			
Assigned Evacuation Assistants			
Employee		Normal Location	
Type of Assistance Required			
Assigned Evacuation Assistants			
Employee		Normal Location	
Type of Assistance Required			
Assigned Evacuation Assistants			
Employee		Normal Location	
Type of Assistance Required			
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Type of Assistance Required			
Assigned Evacuation Assistants			